

AGENDA  
REGULAR MEETING OF THE CITY COUNCIL  
CITY OF LAKEWOOD, COLORADO  
**VIRTUAL MEETING**  
OCTOBER 11, 2021  
7:00 P.M.

To watch the Council meeting live, please use either one of the following links:

City of Lakewood Website: <https://www.Lakewood.org/CouncilVideos>

or

Lakewood Speaks: <https://lakewoodspeaks.org/>

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**To join the City Council Meeting for Public Comment:**

By Computer: <https://lakewood.zoom.us/j/98241812713>

By iPad, iPhone, or Android device on the Zoom App, enter webinar ID: **982 4181 2713**

By Telephone: **720-707-2699**

Webinar ID: **982 4181 2713, #**

Participant ID: **#**

Press \*9 to Request to Speak, you will be prompted when to speak

Press \*6 to Unmute

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**ITEM 1 – CALL TO ORDER**

**ITEM 2 – ROLL CALL**

**ITEM 3 – PLEDGE OF ALLEGIANCE**

**ITEM 4 – STATEMENT OF CONFLICT OF INTEREST**

**ITEM 5 – PUBLIC COMMENT**

Anyone who would like to address the Council on any matter other than an agenda item will be given the opportunity. Speakers should limit their comments to three minutes.

**ITEM 6 – EXECUTIVE REPORT**

CITY MANAGER

**ORDINANCE ON FIRST READING AND PUBLIC HEARING**

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**ITEM 7 – 1ST PUBLIC HEARING/ORDINANCE O-2021-26** – ADOPTING A REVISED BUDGET FOR THE YEAR 2021 FOR THE CITY OF LAKEWOOD, COLORADO, AND FURTHER ADOPTING THE ANNUAL BUDGET FOR THE CITY FOR THE FISCAL YEAR BEGINNING ON THE FIRST DAY OF JANUARY, 2021, AND ENDING ON DECEMBER 31, 2021, ESTIMATING THE AMOUNT OF MONEY NECESSARY TO BE RAISED BY LEVYING TAXES FOR THE YEAR 2021, TO DEFRAY THE COSTS OF MUNICIPAL GOVERNMENT OF THE CITY OF LAKEWOOD, COLORADO, FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2022 AND ENDING DECEMBER 31, 2022, AND ESTIMATING THE AMOUNT OF MONEY TO BE DERIVED FROM OTHER REVENUE SOURCES, SETTING FORTH THE APPROPRIATIONS FOR EACH FUND

**ITEM 8 – GENERAL BUSINESS**

**ITEM 9 – MAYOR AND CITY COUNCIL REPORTS**

- A. COUNCIL MEMBERS BY WARD
- B. MAYOR

**ITEM 10 – ADJOURNMENT**

# STAFF MEMO

**DATE OF COUNCIL MEETING: OCTOBER 11, 2021 / AGENDA ITEM NO. 7**

To: Mayor and City Council

From: Holly Bjorklund, Chief Financial Officer, 303-987-7601

Subject: **2022 BUDGET ADOPTION & 2021 MILL LEVY CERTIFICATION**

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**SUMMARY STATEMENT:** Adopts a revised budget of 2021 as well as a proposed budget for 2022 as well as certifies the 2021 property tax Mill Levy.

**BACKGROUND INFORMATION:** The City Council's Budget & Audit Board reviewed the Proposed 2022 Budget on September 15, 2021 and City Council has held a Budget Study Session on September 20, 2021. As required under the Lakewood Home Rule Charter, the annual budget must be adopted by November 1st each calendar year, and the Charter further requires two public hearings. The purpose of this Ordinance is to comply with these requisite Charter provisions.

The proposed budget Ordinance includes administrative changes subsequent to the publishing of the proposed budget document. A planned transfer of \$1,000,000 from the General Fund to Capital Improvement Fund was moved from 2022 to 2021. A planned transfer of \$1,500,000 in 2022 from the General Fund to the Equipment Replacement Fund was removed. General Fund labor was reduced by \$417,828. Planned net grant expenditures were increased by \$981,834 in 2021 and reduced by \$172,147 in 2022.

Recurring annual budget adoption and mill levy certification must be done each calendar year.

**BUDGETARY IMPACTS:** Adopts new budget and provides for appropriations for all City programs and services.

**STAFF RECOMMENDATIONS:** Staff recommends approval of advancing the 2022 Budget to a second reading on October 25, 2021

**ALTERNATIVES:** The City Council may amend the budget as proposed to add, delete or change funding for any existing program or any lawful municipal service, from projected revenues or reserve funds on hand.

**PUBLIC OUTREACH:** Budget Study Session September 20, 2021 and review by the Council's Budget & Audit Board on September 15. The 2022 Proposed Budget has been present on Lakewood.org beginning on September 3<sup>rd</sup>, 2021.

**NEXT STEPS:** Not Applicable

**ATTACHMENTS:** Draft Ordinance O-2021-26

**REVIEWED BY:** Kathleen E. Hodgson, City Manager  
Benjamin B. Goldstein, Deputy City Manager  
Alison McKenney Brown, City Attorney

O-2021-26

AN ORDINANCE

ADOPTING A REVISED BUDGET FOR THE YEAR 2021 FOR THE CITY OF LAKEWOOD, COLORADO, AND FURTHER ADOPTING THE ANNUAL BUDGET FOR THE CITY FOR THE FISCAL YEAR BEGINNING ON THE FIRST DAY OF JANUARY, 2021, AND ENDING ON DECEMBER 31, 2021, ESTIMATING THE AMOUNT OF MONEY NECESSARY TO BE RAISED BY LEVYING TAXES FOR THE YEAR 2021, TO DEFRAY THE COSTS OF MUNICIPAL GOVERNMENT OF THE CITY OF LAKEWOOD, COLORADO, FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2022 AND ENDING DECEMBER 31, 2022, AND ESTIMATING THE AMOUNT OF MONEY TO BE DERIVED FROM OTHER REVENUE SOURCES, SETTING FORTH THE APPROPRIATIONS FOR EACH FUND

WHEREAS, the City Manager of the City of Lakewood, designated to prepare both the revised annual budget for the year 2021 and the annual budget for the City of Lakewood, Colorado, for the fiscal year beginning January 1, 2022 and ending December 31, 2022, has prepared said budgets and has submitted them to City Council pursuant to the Lakewood Home Rule Charter; and

WHEREAS, after reviewing the requirements for anticipated expenditures as well as anticipated revenues from other sources for 2022, the City Council has determined that for the year 2021, the proper mill levy, which shall be collected in 2021 by the Treasurer of the County of Jefferson, State of Colorado, upon each dollar of the assessed valuation of all taxable property within the City, shall be 4.711 mills; and

WHEREAS, the City Council, upon notice duly advertised, held Public Hearings on said budget and mill levy on October 11<sup>th</sup>, 2021, and October 25<sup>th</sup>, 2021, pursuant to the Lakewood Home Rule Charter; and

WHEREAS, the City Council desires to establish a separate fund for the purpose of recording and tracking the expenditure of funds retained as required under election initiative 2D approved in the November 2018 regular election.

WHEREAS, the City Council also desires to authorize the City Manager to transfer unassigned funds between and among departments and funds as deemed appropriate, pursuant to Section 12.7 of the Lakewood Home Rule Charter; and

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Lakewood, Colorado, that:

SECTION 1. There is hereby appropriated from the revenue derived from taxation and from all other sources during the years 2021 and 2022, the amounts hereinafter designated as financial uses and ending balance as set forth in the following All Funds Summary:

ALL FUNDS SUMMARY

The following chart summarizes the financial sources, financial uses, and funds available for all City funds.

Funds	2021 Beginning Balance *	2021 Revised Financial Sources	2021 Revised Financial Uses	2021 Ending Balance	2022 Financial Sources	2022 Financial Uses	2022 Ending Balance
<b>General</b>	<b>\$ 41,348,984</b>	<b>\$ 139,447,014</b>	<b>\$ 124,370,833</b>	<b>\$ 56,425,164</b>	<b>\$ 140,283,205</b>	<b>\$ 150,696,956</b>	<b>\$ 46,011,413</b>
<b>Special Revenue Funds</b>	<b>48,490,020</b>	<b>59,555,316</b>	<b>79,683,411</b>	<b>28,361,925</b>	<b>29,481,472</b>	<b>33,940,258</b>	<b>23,903,139</b>
Conservation Trust	2,059,686	1,633,979	2,750,600	943,065	1,611,806	1,570,600	984,271
Economic Development	9,254,090	2,018,336	2,501,596	8,770,830	2,788,010	2,438,481	9,120,359
Grants	(2,548,884)	41,501,294	38,753,387	199,023	10,845,629	10,305,823	738,829
Heritage, Culture, Arts	363,856	2,921,321	2,915,435	369,742	3,088,695	3,227,433	231,003
Open Space	11,088,549	8,593,817	11,566,427	8,115,939	7,455,450	13,215,181	2,356,208
TABOR	28,272,723	2,886,569	21,195,965	9,963,327	3,691,882	3,182,740	10,472,469
<b>Capital Projects Funds</b>	<b>21,518,001</b>	<b>24,489,866</b>	<b>28,654,280</b>	<b>17,353,587</b>	<b>38,388,352</b>	<b>38,988,533</b>	<b>16,753,407</b>
Capital Improvement	17,495,675	20,631,877	24,696,135	13,431,417	27,995,363	31,055,727	10,371,053
Equipment Replacement	4,022,326	3,857,989	3,958,145	3,922,170	10,392,989	7,932,806	6,382,353
<b>Enterprise Funds</b>	<b>49,150,692</b>	<b>18,846,660</b>	<b>24,566,893</b>	<b>43,430,459</b>	<b>18,309,960</b>	<b>22,844,930</b>	<b>38,895,489</b>
Golf Course Enterprise	9,470,729	5,930,260	10,047,744	5,353,245	5,933,260	5,867,385	5,419,120
Sewer Enterprise	12,987,753	5,671,700	5,673,159	12,986,294	5,171,700	6,410,560	11,747,434
Stormwater Enterprise	24,068,828	5,820,000	7,040,461	22,848,367	5,820,000	7,442,930	21,225,437
Water Enterprise	2,623,382	1,424,700	1,805,529	2,242,553	1,385,000	3,124,055	503,498
<b>Internal Service Funds</b>	<b>20,743,931</b>	<b>15,449,544</b>	<b>18,021,944</b>	<b>18,171,531</b>	<b>20,449,544</b>	<b>18,781,286</b>	<b>19,839,789</b>
Medical/Dental							
Self-Insurance	13,032,663	12,966,544	14,824,362	11,174,845	12,966,544	14,833,104	9,308,285
Property & Casualty							
Self-Insurance	2,554,724	1,225,000	1,766,678	2,013,046	4,225,000	2,511,740	3,726,306
Retirees Health Program	4,403,110	25,000	220,000	4,208,110	25,000	220,000	4,013,110
Worker's Compensation							
Self-Insurance	753,434	1,233,000	1,210,905	775,529	3,233,000	1,216,442	2,792,088
<b>Total All Funds</b>	<b>\$ 181,251,628</b>	<b>\$ 257,788,400</b>	<b>\$ 275,297,362</b>	<b>\$ 163,742,666</b>	<b>\$ 246,912,533</b>	<b>\$ 265,251,963</b>	<b>\$ 145,403,236</b>

\* For all funds except the Enterprise Funds and the Internal Service Funds, the beginning balance is the fund balance. For the Enterprise Funds and the Internal Service Funds, the beginning balance is net position.

SECTION 2. Pursuant to the Lakewood Home Rule Charter, both the revised budget for the year 2021 and the budget for the City of Lakewood, Colorado for the fiscal year beginning January 1, 2022 and ending December 31, 2022 as heretofore proposed to the City Council by the City Manager, be and the same are hereby adopted and approved as the Revised 2020/2021 Annual Budget.

SECTION 3. The budget and financial policies herein approved and adopted, and made part of the public records of the City. A copy of the Revised 2021/ 2022 Annual Budget is on file in the City Clerk's Office and is available for public inspection.

SECTION 4. For the purposes of defraying the expenses of the Budget of the City of Lakewood, Colorado, during the fiscal year beginning January 1, 2022 and ending on December 31, 2022, there is hereby levied a tax of 4.711 mills upon each dollar of the total valuation of all taxable property within the City of Lakewood, Colorado, for the year 2021.

SECTION 5. The City Manager or her designee is hereby authorized and directed to certify to the County Commissioners of the County of Jefferson, State of Colorado, the Total (gross) Mill Levy of 4.711 as herein set forth.

SECTION 6. Pursuant to Section 12.7 of the Lakewood Home Rule Charter, the City Council hereby authorizes the City Manager to transfer any unencumbered appropriation balance, or portion thereof, from unassigned funds between and among departments or funds as deemed appropriate.

SECTION 7. Pursuant to Section 12.6 (b) of the Lakewood Home Rule Charter, the TABOR fund is hereby created in order to provide for the deposit of monies to be held for special purposes determined by the City Council.

SECTION 8. This Ordinance shall take effect thirty (30) days after final publication.

I hereby attest and certify that the within and foregoing ordinance was introduced and read on first reading/public hearing at a virtual regular meeting of the Lakewood City Council on the 11<sup>th</sup> day of October, 2021; published by title in the Denver Post and in full on the City of Lakewood's website, [www.lakewood.org](http://www.lakewood.org), on the 14<sup>th</sup> day of October, 2021; set for a second public hearing to be held on the 25<sup>th</sup> day of October, 2021; read, finally passed and adopted by the City Council on the 25<sup>th</sup> day of October, 2021; and signed and approved by the Mayor on the 26<sup>th</sup> day of October, 2021.

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Adam Paul, Mayor

ATTEST:

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Bruce Roome, City Clerk

APPROVED AS TO FORM:

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Alison McKenney Brown, City Attorney